

APPLICATION FOR RENTAL

Under 21 - cosigner required

Notice: All adult applicants (18 years or older) must complete a separate application for rental.

APARTMENT	RENT	START DATE	AGENT/REFERRED BY
APPLICANT INFORMATION		Primary/cell phone:	
LAST NAME	FIRST NAME	M.I.	SSN
		DRIVER'S LICENSE #	
BIRTH DATE	HOME PHONE ()	WORK PHONE ()	EMAIL
CURRENT ADDRESS			
STREET ADDRESS		CITY	STATE ZIP
DATE IN	DATE OUT	LANDLORD NAME	LANDLORD PHONE ()
MONTHLY RENT \$	REASON FOR LEAVING		
PREVIOUS ADDRESS			
STREET ADDRESS		CITY	STATE ZIP
DATE IN	DATE OUT	LANDLORD NAME	LANDLORD PHONE ()
MONTHLY RENT \$	REASON FOR LEAVING		
OTHER OCCUPANTS			
LIST NAMES AND BIRTH DATES OF ALL ADDITIONAL OCCUPANTS 18 YEARS OR OLDER			
LIST NAMES AND BIRTH DATES OF ALL OCCUPANTS 18 YEARS OR YOUNGER			
PETS			
PETS?	DESCRIBE		

EMPLOYMENT & INCOME INFORMATION			
1. OCCUPATION	EMPLOYER/COMPANY		MONTHLY SALARY \$
SUPERVISOR NAME	SUPERVISOR PHONE ()	START DATE	END DATE
2. OCCUPATION	EMPLOYER/COMPANY		MONTHLY SALARY \$
SUPERVISOR NAME	SUPERVISOR PHONE ()	START DATE	END DATE
1. OTHER INCOME DESCRIPTION			MONTHLY INCOME \$
2. OTHER INCOME DESCRIPTION			MONTHLY INCOME \$
EMERGENCY CONTACT			
1. NAME	ADDRESS	PHONE ()	RELATIONSHIP
2. NAME	ADDRESS	PHONE ()	RELATIONSHIP
PERSONAL REFERENCES			
1. NAME	ADDRESS	PHONE ()	RELATIONSHIP
2. NAME	ADDRESS	PHONE	RELATIONSHIP

BACKGROUND INFORMATION		
HAVE YOU EVER:	Filed for bankruptcy?	Willfully or intentionally refused to pay rent when due?
	Been evicted from a tenancy or left owing money? If yes, please provide Property Name, City, State, and Landlord Name. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Been convicted of a crime? If yes, please provide Type of Offense, County, and State. <input type="checkbox"/> Yes <input type="checkbox"/> No	
VEHICLE INFORMATION		
1. MAKE & MODEL	YEAR	LICENSE NO. & STATE
2. MAKE & MODEL	YEAR	LICENSE NO. & STATE
OTHER VEHICLES		
OTHER INFORMATION		
HOW DID YOU HEAR ABOUT THIS PROPERTY?		
PLEASE INCLUDE ANY OTHER INFORMATION YOU BELIEVE WOULD HELP TO EVALUATE THIS APPLICATION		

I/we, the undersigned, authorize Regional Property Management, Landlord and its agents to obtain an investigative consumer credit report including but not limited to credit history, landlord/tenant court record search, criminal record search, employment verification and registered sex offender search. I authorize the release of information from previous or current landlords, employers, and bank representatives. This investigation is for resident screening purposes only, and is strictly confidential. This report contains information compiled from sources believed to be reliable, but the accuracy of which cannot be guaranteed. I hereby hold Regional Property Management, Landlord and its agents free and harmless of any liability for any damages arising out of any improper use of this information.

Important information about your rights under the Fair Credit reporting Act:

- You have a right to request disclosure of the nature and scope of the investigation
- You must be told if information in your file has been used against you.
- You have a right to know what is in your file, and this disclosure may be free.
- You have the right to ask for a credit score (there may be a fee for this service).
- You have the right to dispute incomplete or inaccurate information. Consumer reporting agencies must correct inaccurate, incomplete, or unverifiable information.

A summary of rights under the Fair Credit Reporting Act can be accessed at <http://www.ftc.gov/credit>

Signature of Applicant

Date

Consumer Report Disclosure and Authorization

In connection with my application for housing, I understand that the property owner/agent may obtain one or more consumer reports, which may contain public information, for the purposes of evaluating my application. These consumer reports will be obtained from one or more of the following consumer reporting agencies:

- **Equifax**, E.C.I.F., P.O. Box 740241, Atlanta, GA, 30374-0241, (800) 685-1111
- **Trans Union**, Regional Disclosure Center, 1561 Orangethorpe Ave., Fullerton, CA, 92631, (714) 738-3800
- **Experian (TRW)**, Consumer Assistance, P.O. Box 949, Allen, TX, 75002, (888) 397-3742
- **On-Site Manager, Inc.**, P.O. Box 1514, Los Altos, CA, 94023-1514, (877) 222-0384
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Under California law, these consumer reports are defined as investigative consumer reports. These reports may contain information on my character, general reputation, personal characteristics and mode of living. In connection with my application for housing, I authorize owner/agent to obtain a consumer report from the consumer reporting agencies listed above.

Signature: _____

Name Printed: _____

Date: _____

If you would like to receive a copy of any investigative consumer report at no cost to you, please initial here: _____

If you would like to receive a copy of any credit report at no cost to you, please initial here: _____

PLEASE NOTE:

Under Section 1786.22 of the California Civil Code, if you wish to dispute the accuracy or completeness of any item in the consumer report, you may contact the consumer reporting agency named above and request an investigation. You also may view the file maintained on you by the above credit reporting agency during normal business hours. You can receive a copy of your file by providing proper identification and paying any related-copy costs. You may also receive a summary of the file by telephone. The agency is required to have employees available to explain your file to you, and they must explain any coded information in your file. You can bring someone with you to view the file, so long as they have identification.

APPLICATION FEE

A \$25.00 non-refundable application fee is required for the processing of all rental applications for Regional Property Management. The fee is due at the time you submit the application to Regional Property Management.

Initial

Regional Property Management

700 W 48th ST

Hays KS 67601

Office@eliterealtyks.com

785-621-2100 option 2

Accept cash, money order or Venmo (Lynette-Ottley-1) for application fee

700 W 48th St.

Hays, KS 67601

Phone: (785) 621-2100

office@eliterealtyks.com

Rental Policies and Procedures

Please read the following policies. If you feel you meet the guidelines for qualifying, we encourage you to submit an application.

Applicant

Each person 18 years of age or older must legibly & completely fill out and sign an application. Any applicant under the age of 21 must have a co-signer. Let an agent at RPM know if you need a co-signer agreement form or go to www.yourentme.com/forms. Co-signer papers must present drivers license with it.

Credit Criteria

- Regional Property Management will obtain a credit report.
- Applicant-supplied credit reports will not be accepted.

Income Criteria

- Self-employed applicants must provide most recent tax return and three month's bank statements.
- Proof of earnings from employment, social security, child support, alimony, or spousal support must be documented.
- **Unverifiable income will NOT be considered.**
- Income may be combined by multiple applicants.

Reason for Denial of Housing

- An incomplete application that was not made complete in the time frame required.
- Do not meet income requirement.
- False statements, either orally or in writing.
- A history of violence to persons or property in the past 5 years.
- A history of nonpayment of rent, judgements, or evictions.
- A history of disturbance of neighbors, destruction of property or living or housekeeping habits which adversely affect the health, safety, or welfare of other residents.
- Convicted of a felony within the past five years.
- A history of criminal activity involving crimes of physical violence to persons or property or other criminal acts including the possession and/or sale or use of illegal substances.